

Application for Voluntary Sector Grant 2019/20

Please ensure that all questions are answered.

Organisation's Name and Address:

Is your organisation a registered charity? Yes No

If Yes, please give number: _____

Please name any persons in your group that have a connection with anyone at the Council

Name of Contact: _____

Daytime Phone. No: _____

Email address: _____

Please give your bank details so that if you are awarded a grant we can pay via BACS

Sort code: _____

Account number: _____

Name on the account: _____

Amount of grant requested: _____
£ _____

About your Organisation

What are the aims and objectives of your organisation?

Give a brief description of your organisation and the services which you currently provide:

Are there any immediate financial problems facing your organisation?

What geographic area do you serve? *(Please tick the appropriate box)*

- Local (i.e. specific to the area served by Rochford District Council)
- Regional (i.e. the County of Essex)
- National (i.e. the United Kingdom)

How is your organisation funded? Please set out your funders and amounts

Do you work collaboratively with other groups? If so, please provide details

How do you promote Equality and Diversity in service delivery?

Does your organisation have a current
Safeguarding Policy?

Yes No

What is the purpose of your funding application?

What is your organisation seeking a grant for? (max. grant £1,000 Revenue).

Please provide evidence that there is a need/demand for your project/service?

What are the intended outcomes of your project/service and how will you measure these outcomes?

Explain how your project/service contributes to the priorities as set out within the [Castle Point and Rochford Joint Health and Wellbeing Strategy](#) and in the [Rochford District Council Business Plan 2016-20](#)

How many people do you expect to use the project/service provided? Please state whether this is per week, month or year

What proportion of those clients live in the Rochford District? Approximately %

If you received a grant from us last year, what specifically did you spend the money on? Please outline the main outcomes.

Declaration

By signing this form we agree to the terms and conditions linked to the award of a grant, should our application be successful.

Signed: _____

Name: _____

Date: _____

The Council is signed up to the Castle Point & Rochford Compact. The Council encourages all groups receiving funding to adhere to these best practice guidelines. A link to the Compact can be found here <https://www.rochford.gov.uk/socialcompact>

Please note that the Council reserves the right to select organisations at random to provide proof of how the previous year's grants were spent prior to processing applications for the following year.

If the Council feels that more appropriate funding support for your organisation would be found at another source, you will be contacted with further information.

Completing this application is no guarantee that funding will be secured. There is a high demand for support from local organisations and only those that best meet the scoring criteria will be successful.

Please note that your application will not be considered unless it is accompanied by your organisation's latest full year accounts, together with a statement showing the current financial position, i.e. funds available at the time of application.

Please also enclose a copy of your current public liability insurance details.

Completed form to be sent along with relevant financial information to:

Voluntary Sector Grant Fund

Rochford District Council

Council Offices

South Street

Rochford

Essex

SS4 1BW

Or

Email the completed application form which with any supporting evidence to the Rochford District Council VSG lead officer: Kelly.Redston@rochford.gov.uk

If you would like this information in large print, Braille or another language, please contact 01702 318111

