



## **Welcome to the Disclosure and Barring Service training programme for the East of England (September – December 2024)**

The Disclosure and Barring Service (DBS) offers a variety of training to support safeguarding and HR professionals across different sectors – and this is our training programme for those that work for in voluntary organisations in the East of England! We have sessions around DBS checks (Disclosure), Barring, information gathering, the DBS Update Service and others. Our training sessions will provide knowledge, skills, and confidence to aid and support those working within safer recruitment and safeguarding.

If you're unable to attend any of the upcoming dates please do not worry! These sessions will be run again in the first quarter of 2025 and further information will be shared closer to the time. If you are not based in the East of England, please contact the Regional Outreach Adviser in your area for support. A list of advisers can be found on [GOV.UK](https://www.gov.uk).

Please share this training invite with any others within your organisation who may find this useful.

### **Meet Georgie, Regional Outreach Adviser**

Hello! My name is Georgie Mitchell, and I'm DBS Regional Outreach Adviser for the East of England. It's my role to support organisations across the East with most aspects of DBS, any DBS-related training in the East will be delivered by me. I've worked in the safeguarding community for the past few years, and it's great to have the opportunity to support organisations and professionals with safer recruitment and employment!

Continues...

## Upcoming Workshops and Sessions

### Disclosure Workshop: **FREE**

<b>Date?</b>	18 September 2024
<b>Time?</b>	1:00pm - 2:30pm
<b>Cost?</b>	Free
<b>Where?</b>	Online via MS Teams

This workshop will focus on the disclosure elements of DBS, namely DBS checks, with a particular focus on understanding eligibility for Enhanced, and Enhanced with Barred List(s) DBS checks. The session will last around 90 minutes with time for questions at the end. This session is aimed at individuals who are involved in the recruitment of staff or volunteers and would like to learn more about the different types of DBS check and when a role is eligible for a particular type of check.

For more information and to book on, access this link: [Microsoft Virtual Events Powered by Teams](#)

### Barring Workshop: **FREE**

<b>Date?</b>	8 October 2024
<b>Time?</b>	10:00am – 12:00pm
<b>Cost?</b>	Free
<b>Where?</b>	Online via MS Teams

This workshop will focus on the Barring aspects of DBS, with a particular focus on understanding the legal duty to refer. This session will last around 2 hours, with time for questions and answers. This session is aimed at individuals who are involved in HR, management of those in regulated activity, those who have safeguarding responsibilities and those who would be involved in making referrals to the DBS.

For more information and to book on, access this link: [Microsoft Virtual Events Powered by Teams](#)

## Other Workshops and Sessions

<b>Harmful Behaviors outside the Workplace</b>	
<b>Date?</b>	11 December 2024
<b>Time?</b>	1:00pm – 2:30pm
<b>Cost?</b>	Free
<b>Where?</b>	Online via MS Teams

This webinar will consider what we mean by harmful behaviours and how different types of harmful behaviours may transfer into the workplace. This session is suitable for those working in HR or Safeguarding roles who are involved in the barring referral process.

For more information and to book on, access this link: [Microsoft Virtual Events Powered by Teams](#)

<b>Update Service Masterclass</b>	
<b>Date?</b>	23 October 2024
<b>Time?</b>	1:00pm – 2:30pm
<b>Cost?</b>	Free
<b>Where?</b>	Online via MS Teams

This webinar will explore the DBS Update Service for and the benefits to organisations. This session will be of value to recruiters and employers who are interested in learning more about the Update Service.

For more information and to book on, access this link: [Microsoft Virtual Events Powered by Teams](#)

<b>Enhanced DBS Check Process</b>	
<b>Date?</b>	05 November 2024
<b>Time?</b>	10:00am – 11:30am
<b>Cost?</b>	Free
<b>Where?</b>	Online via MS Teams

This webinar will look at what happens when an Enhanced check is received by DBS. The session will be of interest to those that process applications for DBS checks, particularly those working in recruitment or volunteer manager roles.

For more information and to book on, access this link: [Microsoft Virtual Events Powered by Teams](#)

<b>Barring Referral Service</b>	
<b>Date?</b>	26 November 2024
<b>Time?</b>	1:30pm – 2:30pm
<b>Cost?</b>	Free
<b>Where?</b>	Online via MS Teams

Organisations who employ individuals or have volunteers who carry out regulated activity with children or adults have a legal duty to refer to DBS if certain conditions are met. This webinar is designed to guide you through each section of the online barring referral service, what documents to include and will include the opportunity to ask questions.

For more information and to book on, access this link: [Microsoft Virtual Events Powered by Teams](#)

<b>Legal Duty to Refer Refresher</b>	
<b>Date?</b>	03 December 2024
<b>Time?</b>	1:00pm – 1:45pm
<b>Cost?</b>	Free
<b>Where?</b>	Online via MS Teams

Organisations who employ individuals or have volunteers who carry out regulated activity with children or adults have a legal duty to refer to DBS if certain conditions are met. This webinar is designed to support organisations to understand their legal duty to refer. This session is suitable for those who already have an understanding of Barring referrals and would like a refresher.

For more information and to book on, access this link: [Microsoft Virtual Events Powered by Teams](#)

<b>Making a Quality Referral</b>	
<b>Date?</b>	20 November 2024
<b>Time?</b>	1:30pm – 2:30pm
<b>Cost?</b>	Free
<b>Where?</b>	Online via MS Teams

Organisations who employ individuals or have volunteers who carry out regulated activity with children or adults have a legal duty to refer to DBS if certain conditions are met. This webinar will look at how to make a Barring referral and which pieces of information and documentation organisations should be submitting to DBS. This session is suitable for those that already have an understanding of the Barring referral process and would like a refresher.

For more information and to book on, access this link: [Microsoft Virtual Events Powered by Teams](#)

## Additional Information & Contact Details

These training sessions cannot be recorded or transcribed without prior consent of the DBS Partnerships team.

The DBS partnerships team reserves the right to amend or cancel should it, for whatever reason, be unable to deliver an advertised training session. In these circumstances, the partnerships team will endeavour to provide adequate notice but will also ensure that a substitute date is made available. The DBS Partnerships team reserves the right to cancel a course when it is not viable due to low numbers. An alternative date will always be provided.

If you require any reasonable adjustments please email [Georgina.Mitchell1@dbs.gov.uk](mailto:Georgina.Mitchell1@dbs.gov.uk) at least 2 weeks prior to the training session. If you are unable to attend a course, please cancel your booking via your MS Teams Webinar link. If you are having trouble cancelling your session, please email [Georgina.Mitchell1@dbs.gov.uk](mailto:Georgina.Mitchell1@dbs.gov.uk).